

	<h1>Information Bulletin</h1>	
<b>US Army Corps of Engineers</b> Engineer Research and Development Center	Topographic Engineering Center  <i>U.S. Army 1999 Research &amp; Development Organization of the Year</i>	September 5, 2002 Number 18-02

## OFFICIAL

### TEC Sept. 11 Commemoration Ceremony

A ceremony to commemorate the events of Sept. 11 will take place in front of the Cude Building at the flagpole (Conference Rooms 1, 2 and 3 in the event of inclement weather). TEC members are asked to assemble at 9:20 a.m. As a special remembrance, TEC members are invited to “adopt” the name of a victim of the Pentagon crash for the day. Nametags and red, white and blue ribbons will be available in the Snack Bar beginning at 8 a.m. The ceremony will begin promptly at 9:30 a.m. with an address from TEC’s Director. Mike Collins will offer a Spiritual Moment. A moment of silence will be observed for the victims of the Pentagon at 9:37 a.m. the time the plane crashed into the building. The U.S. flag will be lowered and replaced with a flag that was flown at the Pentagon (if available) for the day. Similar observances are planned at the other ERDC sites.

### Plans Set for Department of Defense Sept. 11 Observance

The 1-hour Department of Defense Sept. 11 observance ceremony will begin at 9 a.m. EDT at the Phoenix Project site, which is the area damaged in the attack. The ceremony features addresses by President George W. Bush, Secretary of Defense Donald H. Rumsfeld and Chairman of the Joint Chiefs of Staff Gen. Richard B. Myers. The large U.S. flag flown on the side of the Pentagon after the Sept. 11th attack will be unfurled in the same location during the ceremony, and a moment of silence will be observed at 9:37 a.m., the time at which American Airlines Flight 77 hit the Pentagon.

**The ceremony is not open to the general public.**

### Handling Calls from the Media

When you receive calls from media representatives (local reporters, technical, trade, or general news media), please refer the caller to the Public Affairs Office (PAO) before responding to any questions. PAO will work with you, the reporter, and our command staff to determine how TEC as an organization can best respond. PAO will arrange an interview between you and the reporter if appropriate, and will answer any follow-up calls. This procedure will help TEC personnel prepare properly for answering media questions.

The intention of this request is not to restrict anyone’s freedom to speak to the press. It will, however, ensure all concerned, when speaking as representatives of TEC, have the big picture and a complete background on the issue at hand. It also ensures the coordination with our executive staff, who are ultimately responsible for the image portrayed by TEC to the press.

## **Bulletin Publication Change**

With the establishment of an ERDC-wide Information Bulletin, which will be published every 2 weeks, individual site Bulletins will now be published in the “off” weeks. Please keep this in mind when submitting articles and information for the site Bulletin. The next Alexandria Site Information Bulletin will be published on Sept. 19.

## **Commander's Mailbox**

ERDC team members are reminded that an electronic mailbox has been established to allow employees to send questions and/or comments to the Commander. If an employee wishes to remain anonymous, his or her name will be deleted from the question before it is forwarded to the Commander for comment. Employees' questions will be answered via return e-mail. Answers to anonymous and frequently asked questions will be posted in the Employee Information Bulletin.

The address in Outlook is, “ERDC Commander.” Again, all information is kept strictly confidential and all questions are addressed directly by the Commander.

FOR THE DIRECTOR

JACKIE L. BRYANT  
Public Affairs Office

## **U N O F F I C I A L**

## **Award Winner**

Congratulations to Linda Graff, TS-T, for receiving the Lions International Melvin Jones Fellowship Award. The Melvin Jones Fellowship is the highest Lions International award at club level. Linda was recognized for her sustaining leadership and activities in support of club fund-raisers, service projects, meeting programs, club management and administration. Linda has served as club president, secretary and committee chairs of various projects of the Franconia Host Lions Club, which presented the award.

## **East Meets West in Health and Fitness**

The HECSA Health Fair is scheduled for Sept. 19 from 10 a.m. to 2 p.m. in the Casey Building (Rooms 140 A and B). There will be an Aikido Demonstration in Room 143 at 11 a.m. There will be a Tai Chi Workshop from noon to 1 p.m. in Room 143. No special clothing is required to participate.

The following services are free:

- Body Fat Analysis
- Spinal Analysis
- Skin Damage Screening
- Reiki Demonstration and more

Approximately 35 health-care vendors are scheduled to attend. (Linda Bartlett, RN, HECSA Health Unit, 428-7379)

### **Weight Watchers at Work**

Registration for Weight Watchers at Work will take place Sept. 10 from 11:30 a.m. to 12:30 p.m. at the Health Unit, Room M-5 in the Kingman Building. The cost for the 12-week session is \$150 and is payable upon registration.

The regular meetings will begin Sept. 17 from 11:30 a.m. to 12:30 p.m. in the Casey Building Snack Bar (across from the Library). (Linda Bartlett, RN, HECSA Health Unit, 428-7379)

### **Fort Belvoir CEFC/MWR Health Fair Slated for Sept. 24**

The Fort Belvoir Civilian Employee Fund Council in conjunction with Morale, Welfare and Recreation (MWR), Fitness and Wellness Program, and Dewitt Hospital presents a Health Expo on Sept. 24 from 11 a.m. to 2 p.m. in the Barden Education Center, Bldg. 1017. The Fair is open to Fort Belvoir DoD civilian employees.

The following services are free:

- Cholesterol Check
- Blood Pressure Check
- Seated massage
- Nutrition Information
- Bone Density Scan
- Weight Management
- Physical Therapy
- Sports Medicine
- Infrared Skin Cancer Screening

For more information, contact Sheila Edwards, MWR Program Office, (703) 805-2203 or visit <http://www.belvoirmwr.com/>.

### **Bowling at Fort Belvoir**

The Fort Belvoir Civilian Employee Fund Council (CEFC) is sponsoring an afternoon of bowling at the post Bowling Center on Sept. 14 from 2-6 p.m. This event is open to all Fort Belvoir civilian DoD employees and up to four family members. You may bowl up to three games. Shoe rental is included.

Sign up begins Aug. 6 thru Sept. 13. You must sign up at the CEFC office and receive tickets in order to attend. Contact Mary Pumphrey, CEFC Office, (703) 805-4126, Bldg. 210, Basement, from 8 a.m. to 1 p.m. Tuesday thru Friday.

### **Order Ornaments Early**

Unbelievable But True!

The Civitan Club of Fairfax now has the new White House Christmas Ornaments in stock and for sale (\$16). It's not too soon to take advantage of their availability.

For more information, contact Joni Jarrett at 428-6802 or ICOM 2543.